

SRI AUROBINDO COLLEGE (EVENING)

(University of Delhi)

Malviya Nagar, New Delhi-110017



Phone No.: 41751306, Fax: 41751307,

Website: www.saceve.in

Paste Passport
Size Photograph
(Self Attested)

APPLICATION FORM FOR LIBRARIAN

1. (i) Name of the Applicant :Mr./Miss/Mrs.....
(in Block Letters)

(ii) Father's/ Husband's Name :

2. Date of Birth : (i)

: (ii) Age as on the date: Years..... Months.....Days

1. Nationality:.....Male/Female.....Marital Status

4. (a) Post held at the time of sending the application, date of appointment:.....
(Whether permanent, on probation or temporary)

(b) Name and address of Present Employer

5. Do you belong to Scheduled Caste/ Scheduled Tribe/ OBC/ PwD (VH or OH) (if yet, please attach Certificate)

6. (a) Address for Correspondence

Tel. No. (with STD Code)..... Mobile No.

E-mail :

(b) Permanent Address

7. (a) Present Basic Pay, Grade Pay and Allowances (give details).....

.....

(b) Age of retirement of the post presently held

8. Minimum basic pay, grade pay acceptable (per months) Rs.

SECTION B: ACADEMIC QUALIFICATIONS, RESEARCH AND WORK EXPERIENCES:

ACADEMIC					
Exam Passed	Name of Institution & University/ Board	Subject &/ Thesis Title	Degree/ Examination	Year	Marks %
Ph.D or equivalent					
NET					
SLET					
M.Phil/ M. Tech equivalent					
Post Graduate					
Graduate					

Total number of years of work experience:years

WORK EXPERIENCE					
Designation	Employer	Pay Scale	Total Emolument s p.m. (Rs.)	No. of Years (From – To)	
1					
2					
3					
4					
5					
6					
7					
8					

If required, attach additional table in same format

Please Tick: Attachment- Yes/ No

(c) Provide a complete list of publications with full bibliographic details, ISSN/ ISBN number and impact factor of journals, if available (Books authored/ edited, chapter in books, research papers in journals, conference proceedings or book review or popular article in relevant area)

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(d) Provide a details of research projects undertaken (if any).....

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12. Basic Computer Literacy and Awareness:

.....

13. (a) Academic awards/ medals and distinctions:

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(b) Membership/ Fellowship of Learned bodies/ Societies:

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.....

14. (a) Have you been punished debarred or punished for adopting unfair means in any examination by the Institution/ College/ Board or University? Yes / No (If so, please specify)

(b) Have you at any time convicted by a court for any criminal offence? Yes / No (If so, give name of the court, case number and offence)

(c) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? Yes / No (If yes, please furnish details)

15. Are you willing to accept the minimum initial pay in the grade? Yes / No (If not, state reasons for claiming higher starting pay)

16. Names, Addresses, Phone Numbers and E-mail IDs of three referees who are familiar with the applicant's academic work:

1.
.....

2.
.....
3.
.....

Note:

1. Self-attested photo-copies of Certificates, Mark-Sheets, Testimonials etc. should be attached with the application and the originals must be produced at the time of interview and at the time of joining. If selected.
2. The applications shall be shortlisted by a screening committee as per the University guidelines to be called for interview before the selection committee.
3. Except where otherwise indicated, applicant appearing for interview shall do at their own expense.
4. Applications who are in employment should send their applications through proper channel.
5. On the recommendation of the Screening Committee, any eligible candidate may be called for interview by the College, even if he/ she may not have applied for the post within the stipulated time.

Declaration:

I hereby declare that information given by me in this application form is complete and correct in all respects. I understand that I shall be liable for furnishing wrong information in this application form.

Date :
.....
(Signature of Applicant)

Place :

List of Enclosures:

1. List of Publications
2. NET certificate
3. Education Certificates in ascending order from Graduation to Ph.D.
4. X/XII class certificate indicating date of birth.
5. Any other relevant documents.

(for applicant in employment)

Forwarded with the remarks that the facts stated in this application have been verified and found correct. This organization/department has no objection in his/her applying for the post referred in the application.

Date :
.....
Signature of
the Head of the organization /department
(With seal)