



SRI AUROBINDO COLLEGE (Evening)

(UNIVERSITY OF DELHI)
MALVIYA NAGAR, NEW DELHI - 110017.

श्री अरविन्द महाविद्यालय (सांध्य)
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Date: 21.05.2019

NOTICE

Sealed quotations are invited for the Forensic Verification of Documents/Certificates of candidates seeking admission in Sri Aurobindo College (Evening) UG courses. The quotation should reach **The Principal, Sri Aurobindo College (Evening) Malviya Nagar, New Delhi-110017** on or before 30th May 2019

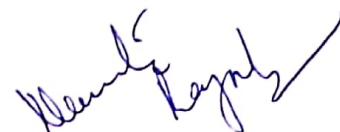
S. No.	Work Description	
1.	a. Providing reliable testing using analysis viz. chemical, Mechanical, Electrical & non destructive testing etc. b. Quality testing as per ISO17025 or higher technical standard. c. Should have standards like S, DMEC, RDSO, AERB, CBB etc. d. On the spot timely Verification of educational documents with respect to embossing, Security Border, Hologram Watermarks, Micro Lettering, Bar-Codes, Engraved Writings, University Emblem, Rainbow printing & other Features. e. Use Decryption & Encryption detection via online software. f. All Modern technique is to be used for Forensic Verification of Certificates.	Rate Quote as Per each document (inclusive all charges)

Terms & Conditions

1. The quotation is invited in two bid system (1) Financial Bid & (2) Technical Bid in two separate envelops.
2. Minimum 5 Year Experience is required for the above said work, past work order to be enclosed.
3. The firm must be registered to Government regulatory organization. (please attach the copy of the same with quotation).
4. The firm must be ISO Certified or above.
5. The firm must have the **License to conduct the Forensic Investigation** in educational institution.
6. **The firm should not be blacklisted/ terminated in past.** The firm is required to submit a self declaration for the same.

7. Legal responsibility of the above said work rest with firm.
8. The successful bidder will be expected to complete the work in time bound period mentioned in work order.
9. GST/PAN/TAN/TIN number must be attached with quotation.
10. NO Advance will be given. The payment of the bill will be done after successful completion of the above mentioned work.
11. The college will not be bound to accept the lowest cost quotation. The college also reserves the right to accept or reject summarily any or all the quotation without assigning any reason whatsoever.
12. The rate should be quoted be inclusive cost of materials and all taxes.
13. The sealed cover I super scribing "Quotation for Forensic Verification of Certificates" on the top of envelope.

Yours sincerely,



Dr. Namita Rajput
Principal (OSD)