



दूरभाष / Phone : 41751306  
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# SRI AUROBINDO COLLEGE (Evening)

(UNIVERSITY OF DELHI)  
MALVIYA NAGAR, NEW DELHI - 110017.

श्री अरविन्द महाविद्यालय (सांध्य)  
(दिल्ली विश्वविद्यालय)  
मालवीय नगर, नई दिल्ली-110017

Ref. No. SAC(E)/

Dated 28.01.2019

Walk-in Presentations along with Sealed Quotations are invited from Event Managers for Sri  
Aurobindo College (Evening) Annual Cultural Festival 2018-19

## A. For Cultural Events

1. Lights, Sound and Stage setup
2. Stage (32 x 24)
3. Ramp (10 ft)
4. Steps
5. Side stairs for Stage (Both sides)
6. Stage masking
7. Main Back drop
8. Back drop for framing
9. Side Wings with framing
10. 2 green rooms complete with masking and Framing

## B. Sound Equipment

1. 8 Top (JBL)
2. 4 Base(JBL)
3. 4 Monitor(LA)
4. Side fields
5. Corded Mic Kit with stands (no. as required)
6. Cordless Mic Kit( no. as required)
7. Drum Mic Kit
8. Amplification for the above
9. Labour, Electrician
10. Leads
11. Channel Mixer
12. Sound operator
13. C D Player/ Laptop

## C. Basic Tenting and Sitting Arrangement

1. 400 chairs
2. 30 (3-seater) sofas



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3. 12 Tables
4. Reception Counter
5. Main Porch/ Gate and Stage Decoration with fresh flowers and Bamboos shoots for the Guests(no, as required)
6. Barricading for Enclosures around the Stage
7. Sponsor Stalls and Food Stalls(no. as required)
8. Chairs and covering to be provided a day prior

D. Printing

1. Posters-200; Banners-04; Quality of paper and printing to be approved by the college.  
Volunteer Badges -50

E. Celebrity Performance (Complete end-to-end arrangement)

F. Generator backup for the entire event on three days

**NOTE:**

- Walk-in-presentations will be held at 1.30 p.m. on 8<sup>th</sup> feb, 2019 in IQAC Room of Sri Aurobindo College (Evening).
- Please bring Technical and Financial quotation separately. Only if the technical bid is approved, the financial quotation will be opened. The decision of the committee will be full and final.
- For presentation please bring your own laptop and any other accessories.

Mrs. Meenakshi Thakur  
Convener

Dr. Namita Rajput  
Principal